Pacific College of Technology
Since 2002 CRICOS: 02668F

ENROLMENT ENQUIRY FORM

NSW SMART & SKILLED FUNDED TRAINING

Please complete all sections in BLOCK Letters. Tick the applicable boxes and provide supporting evidence where requested.

01 Your personal details

Applicant information

Given Name _____	**Family Name** _____
Date of Birth (DD/MM/YYYY) _____	**Gender** ☐ **Male** ☐ **Female** ☐ **Other** _____
Mobile _____	**Email Address** _____
Street Address _____	
Suburb _____ **State** _____ **Postcode** _____	

1. Do you have a USI (Unique Student Identifier)? USI: _____

If not, do you authorise PCT to create it on your behalf? ☐ Yes ☐ No

2. Are you 15 years old or older? ☐ Yes ☐ No

3. Are you still attending secondary school? ☐ Yes ☐ No

4. What is your highest COMPLETED school level?

- ☐ Did not go to school
- ☐ Year 8 or below
- ☐ Year 9 or equivalent
- ☐ Completed Year 10
- ☐ Completed Year 11
- ☐ Completed Year 12

5. What is your highest level of Qualification?

☐ VET Course ☐ Undergraduate course ☐ Post-graduate Course

6. Were you born in Australia? ☐ Yes ☐ No

If ·No·, please mention Country of Birth: _____

7. Please tick one: Are you ? ☐ Permanent Resident ☐ Australian Citizen ☐ New Zealand citizen

8. Which BEST describes your current employment status?

- ☐ Full-time employee
- ☐ Part-time employee
- ☐ Self-employed - not employing others
- ☐ Self-employed - employing others
- ☐ Employed - unpaid worker in a family business
- ☐ Unemployed - seeking full-time work
- ☐ Unemployed - seeking part-time work
- ☐ Not employed - not seeking employment

9. Which best describes your reason for study?

- ☐ To get a job (Job related)
- ☐ To develop my existing business (Job related)
- ☐ To start my own business (Job related)
- ☐ To try for a different career (Job related)
- ☐ To get a better job or promotion (Job related)
- ☐ It was a requirement of my job (Job related)
- ☐ I wanted extra skills for my job (Job related)
- ☐ To get into another course of study (Further study)
- ☐ Other reasons (Other)
- ☐ For personal interest or self-development (Other)
- ☐ To get skills for community/voluntary work (Other)

10. Aboriginal or Torres Strait Islander origin? ☐ Yes ☐ No

11. Do you live or work in NSW? ☐ Live ☐ Work ☐ Both

12. Speak a language other than English at home? ☐ Yes ☐ No

If Yes, language spoken at home: _____

13. Disability, impairment, or long-term condition? ☐ Yes ☐ No

If Yes, please indicate the areas: _____

14. Receiving government assistance from Centrelink? ☐ Yes ☐ No

If Yes, type of assistance: _____

02 Course background

Previous study and Smart & Skilled history

1. Previously completed a similar qualification? ☐ Yes ☐ No

2. Previous/recent qualification: _____

3. Completed another qualification this calendar year under SMART and SKILLED? ☐ Yes ☐ No

If 'Yes', please specify: _____

03 Courses

2026–27 course catalogue

Please choose the course/s you are applying for to study at Pacific College of Technology.

Business Courses

	Course Name	Course Code	Duration	Expected Start
☐	Certificate IV in Business Administration	BSB40120	6 Months	
☐	Diploma of Business (Operations)	BSB50120	12 Months	

Leadership and Management Courses

	Course Name	Course Code	Duration	Expected Start
☐	Certificate IV in Leadership and Management	BSB40520	12 Months	
☐	Diploma of Leadership and Management	BSB50420	12 Months	
☐	Advanced Diploma of Leadership and Management	BSB60420	12 Months	

Marketing & Communication Courses

	Course Name	Course Code	Duration	Expected Start
☐	Certificate IV in Marketing and Communication	BSB40820	12 Months	
☐	Diploma of Marketing and Communication	BSB50620	18 Months	

Human Resources Courses

	Course Name	Course Code	Duration	Expected Start
☐	Certificate IV in Human Resources Management	BSB40420	12 Months	
☐	Diploma of Human Resources Management	BSB50320	12 Months	

Information Technology Courses

	Course Name	Course Code	Duration	Expected Start
☐	Certificate IV in Information Technology (Networking)	ICT40120	12 Months	
☐	Diploma of Information Technology (Advanced Networking)	ICT50220	18 Months	
☐	Advanced Diploma of Information Technology	ICT60220	18 Months	

Kitchen Management and Hospitality Courses

	Course Name	Course Code	Duration	Expected Start
☐	Certificate IV in Kitchen Management	SIT40521	18 Months	
☐	Diploma of Hospitality Management	SIT50422	24 Months	

Training incentives / inducements

Were you offered any incentives or inducements (Laptop, iPad, cash etc.) in relation to undertaking SMART and SKILLED NSW Government subsidised Training? ☐ Yes ☐ No

If Yes: _____

04 Credit Transfer & Recognition of Prior Learning

RPL and employment

1. Have you been or are you currently employed in the area covered by the course applied for?	☐ Yes ☐ No
2. If you have answered "Yes", you may be eligible for a Credit Transfer or Recognition of Prior Learning. Please contact Pacific College for further details.	

05 Declaration

Please read before signing

☐	I understand that Pacific College of Technology may refuse, vary, reverse or terminate my enrolment on the basis of untrue, misleading or incomplete information.
☐	I declare that all information provided in this application is complete and correct. I understand that failure to provide correct information or documentation in relation to this application may result in cancellation of my enrolment.
☐	I am aware of the Pacific College of Technology's refund policy and procedure.
☐	Pacific College of Technology is collecting the information in this form for the purpose of assessing student eligibility for the NSW Smart and Skilled program.
☐	Pacific College of Technology students' personal information will be collected by fair and lawful means which is necessary for the purpose of enrolment and function of Pacific College of Technology and is committed to ensuring the confidentiality and security of the information provided. This policy is issued in accordance with the Privacy Act (2000).
☐	I understand that "this training is subsidised by the NSW government".
☐	I consent to all terms and conditions of SMART and SKILLED contract guidelines.

Note: This application and declaration must be signed by a parent or legal guardian if the student is under 18 years of age at the time of application.

Applicant Signature _____ **Date (DD/MM/YYYY)**

06 Entry requirements

Evidence required for enrolment

To enrol into Pacific College of Technology courses, prospective students need to show that they meet the entry criteria such as previous qualifications, Residential status and LLN level by providing the following evidence:

☐ Photo ID (Passport / Driving Licence)	☐ Evidence of previous qualifications	☐ Evidence of PR or Citizenship

Processed by (PCT staff only) **Staff Name** _____ **Signature** _____

For detailed information please visit our website

www.pct.edu.au